



## CLINICAL CASE MANAGER Job Description

### GENERAL DESCRIPTION:

Rebound, Inc. provides residential group home services to up to 6 youth between the ages of 14 and 18+. The goal of Rebound's Residential Program is to provide these young people with the holistic programming and services that they need to live safely and successfully within their communities. Under the supervision of a licensed social worker, the Clinical Case Manager is responsible for the development and implementation of a plan to achieve this goal. The Clinical Case Manager conducts resident intakes through which they identify resident safety needs, and create a safety plan. The Clinical Case Manager implements, monitors and evaluates the safety plan. Additionally, the Clinical Case Manager plans and facilitates Psychosocial groups and support resident participation in recreation activities.

### MINIMUM QUALIFICATIONS:

- Master's Degree in Behavioral Sciences OR Enrolled in an accredited Master's program  
AND experience with youth/young adults

Required license(s):

- Valid driver's license required
- First Aid/CPR certificate within 6 months of hire.

### PREFERRED QUALIFICATIONS:

Master's Degree in Social Work and 1 year working with youth in corrections or knowledge of Judicial System.

### PERSONAL REQUIREMENTS:

Rebound's Case Manager Intern will:

1. Believe that the communities and families that Rebound youth hail from are key partners in the success of Rebound youth and the organization's success;
2. Understand that Systemic Racism exists, that the systems in place have harmed - and continue to harm - our youth, their families, and our communities;
3. Desire to support, encourage, and accommodate youth to move away from systems-involvement toward their full potential; and
4. Help guide youth to make amends as needed, learn new skills, and navigate past and present traumas and to support our youth in their journey of healing.

## **DUTIES & RESPONSIBILITIES:**

*These examples do not include all possible tasks in this work and do not limit the assignment of related tasks in any position of this classification. Regular attendance according to the position's management approved work schedule is required for all positions.*

1. Effectively engage individuals and families to assess risks and safety.
2. Collaborate with agencies and residents to determine eligibility, need, and level of service for identified residents.
3. Construct and implement an Individual Safety Plan.
4. Coordinate and provide direct services and advocacy to residents and families.
5. Facilitate access to and integrate community resources on behalf of the resident.
6. Evaluate, document, and monitor progress toward goals and objectives.
7. Maintain and apply knowledge of relevant policies, procedures, and statutes and professional practice.
8. Complete agency, state, and federal required documentation as related to resident activity according to mandated timelines.
9. Provide immediate response in crisis situations. Maintain safety for residents and community.
10. Develop and implement a safety plan for residents to maximize their safety and minimize community risk.
11. Facilitate Psychosocial groups for residents.
12. Supervising and supporting resident participation in recreational opportunities.
13. Construct and implement an Individual Safety Plan,
14. Assist with transition planning to promote or ensure resident success after discharge.

## **KNOWLEDGE, SKILLS & ABILITIES AND WORK ENVIRONMENT:**

- Knowledge of human development, family dynamics and systems, including crisis management and cultural competency.
- Knowledge of mental health interventions and best practices
- Knowledge of counseling, skill-building, therapy, advocacy, case management, crisis intervention, or narrative therapy services.
- Knowledge of community resources and funding sources.
- Knowledge of medical diagnoses, medications, and basic medical terminology, as well as medical insurance processes and procedures.
- Knowledge of statutes, rules, and policies pertaining to social work and the ability to research the same.
- Interviewing, negotiation, and listening skills.
- Ability to communicate effectively both orally and in writing.
- Knowledge of evidence-based practices including assessment, case planning, and cognitive interventions.
- Knowledge of criminal behavior and/or juvenile delinquency.
- Knowledge of basic psychology.

- Knowledge of group dynamics.
- Knowledge of the criminal justice system in Minnesota; working knowledge of the functions of its component parts.
- Ability to make decisions under stress, while abiding by Departmental and State policies and guidelines.
- Considerable ability to work effectively with the public, department and County associates in a professional manner.
- Ability to work in a team to accomplish tasks, plan and resolve problems.
- Ability to communicate effectively both orally and in writing.
- Ability to apply departmental policies and procedures to assigned duties.
- Demonstrated ability to resolve conflict.

**WORK ENVIRONMENT:** Clinical Case Managers are expected to work on-site at Rebound properties as well as in the community. The Clinical Case Manager will also have on-call shifts each month.

**SELECTION PROCESS:** The examination/selection process for this position will consist of a rating of your training and experience from the application materials submitted. The top scoring candidates will receive an invitation to interview.

**COMPENSATION:** \$58,000 - \$66,000 Annually; Exempt position. DOQ